



Duty Counsel Case Disposition Form (DC21)

This legend is to be used for completion of the duty counsel case disposition report (see reverse).

1. Specify the number of charges by Acts and Section numbers for each client.
2. Insert appropriate service NUMBER for the top 4 services provided.
3. Insert the appropriate LETTER for each outcome including length of sentence, if applicable.

LEGEND: Nature of charge

<i>Criminal Code of Canada:</i>	<i>Enter</i>	CCC + section number x number charges (eg. CCC253 x2)
<i>Controlled Drugs & Substances Act:</i>	<i>Enter</i>	CDSA + section number x number charges (eg. CDSA4(1) x7)
Other Federal Acts:	<i>Enter</i>	OFA + section number x number charges
<i>Young Offenders Act (YCJA):</i>	<i>Enter</i>	YCJA + section number x number charges (eg. YCJA137 x3)
<i>Motor Vehicle Act:</i>	<i>Enter</i>	MVA + section number x number charges (eg. MVA140 x2)
<i>Liquor Control Act:</i>	<i>Enter</i>	LCA + section number x number charges (eg. (LCA133 x4)
Other Provincial Acts:	<i>Enter</i>	specific Act + section number x number charges

LEGEND: Duty Counsel Service		Outcome at this point	
1	Summary advice only	A	Adjournment for disclosure
2	Advise client on election	B	Adjournment for victim impact statement
3	Adjournment requested by DC	C	Bail Set
4	Plea of Not Guilty	D1	Charges Dropped - All
5	Guilty Plea/Speak to Sentence	D2	Charges Dropped - Partial
6	Review of disclosure file	E	Charges Reduced
7	Judicial Interim Release Preparation	F	Client Terminated Counsel
8	Judicial Interim Release Proceeding	G	Diversion/ Extra-Judicial Sanction
9	Mental Health Assessment requested	H	Peace Bond
10	Negotiation with the Crown	I	Released Without Bail/Adjourned for trial
11	Pre-Sentence Report requested by DC	J	Remand For Trial
12	Review Pre-Sentence Report/Speak to Sentence	K	Remanded For Bail Hearing
13	Sentence Review For YCJA	L	Remand for Plea
14	Pre-Trial/Crown Resolution Meeting	M	Sentenced
15	Pre-Court Conference	N	Set over for trial
18	Conditional Sentence Review	O	Adjourned for Mental Health Assessment
19	Diversion/Extra-Judicial Sanctions requested by DC	R	Adjourned for Sentencing
20	Act As Agent for another lawyer	S	Adjourned to Seek Counsel
21	Referral To External Agency	T	Charges Transferred
22	Other service	U	Remand for Sentencing
23	Fitness Hearing		

As Duty Counsel

I have duly performed all my responsibilities, advised the following clients of their rights including the right to apply for Legal Aid funding, and rendered all other services to which he/she was entitled under the Legal Aid Act and the Regulations.

Signature of Duty Counsel

LAWYER NAME:	COURT:	DATE OF SERVICE:
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1.	CLIENT NAME <small>Surname, First name & initial</small>	YO* <small>Check if applicable</small>	CHARGES <small>Include prefix from legend</small>	SERVICE				OUTCOME		SENTENCE
				1	2	3	4	1	2	
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										

COURT TIME:	TRAVEL TIME:	WAIT TIME:
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***YOUNG OFFENDER**